

The meeting was called to order at 7:10PM

President Cheriyan stated that notice of this meeting held via Zoom was posted on the Bergenfield Website, sent by e-mail to the Record and Cablevision. It was placed on two bulletin boards in the Municipal Building and placed on file in the Borough Clerk's office.

ROLL CALL

- Dr. Cheriyan
- Mrs. Pfannen
- Mr. Cabuhat
- Mr. Gerundo-Absent
- Mrs. Marte-Absent

Also, present AnneMarie Delacruz, Liz Cruz, Mr. Fedorko, Kayla Williams, Sue Barker, Kelly Grippo, and Pam Lesnak.

OPEN HEARING

Mrs. Stanton greeted the board members. Ms. Stanton suggested that the Board Meetings be posted in the quarterly newsletters. Mrs. DeLaCruz stated that she would speak to AJ regarding adding this to the calendar in the quarterly newsletter.

There being no one else present who wished to be heard, on a motion made by Mr. Cabuhat seconded by Vice-President Pfannen and carried the time for Open Hearings was closed.

MINUTES

In Error Mr. Fedorko sent his report for RiverEdge. President Cheriyan, requested that he resend his report via email. A motion was made by Vice-President Pfannen seconded by Mr. Cabuhat and carried that the Minutes of the regular meeting of April 2024 be accepted as written.

BILLS TO BE PAID

Mrs. Delacruz stated that on behalf of President Cheriyan, Purchase Orders have been signed by Mrs. Delacruz and submitted. A motion was made by Mr. Cabuhat, seconded by Vice-President Pfannen and carried that the following bills were reviewed and approved.

Bauer's Sport Shop -	\$	448.00
Cooper Pest Solutions -	\$	1,097.25
Control Solutions -	\$	152.00
Dr. Chong	\$	300.00
Gannett Media-	\$	48.48
McKesson Medical-	\$	291.49
McKesson Medical-	\$	3,237.85
Safe Sitter	\$	387.00
WB Mason	\$	187.41

REPORTS**Legal and Finance**

No Report due to the absence of Mrs. Marte.

Medical

No Report due to the absence of Mr. Gerundo

Personnel

“No Report”

Publicity

The Board of Health meeting was advertised on the Bergenfield Website, The Record and Cablevision.

Liaison To Mayor & Council

Councilman Deauna mentioned that Corey had given them a tour of the building and he was impressed with the state-of-the-art equipment in the Health Department. Councilman Deauna mentioned that the old building will be demolished in the month of August since the remediation for asbestos has to be done first. Councilman Deauna stated that the Mayors Wellness program will be starting on Sunday April 12, 2024. He asked that all residents join the 6-week wellness program.

Legislature & Regulatory

“No Report?”

Written Reports of the Department

In the absence of Mr. Fedorko. Susan mentioned Mr. Fedorko intended to discuss the inspection process, which are who is inspected, how often inspections are done and what the placards. Susan asked Kayla if she wanted to add anything about inspections. Kayla mentioned that she could go over the inspection process briefly but since Mr. Gerundo was not available it could be tabled for the next meeting.

Nurse Liz discussed her report, she mentioned that school vaccinations were in process for Daycares Elementary, Middle and High Schools. Nurse Liz stated Mayor’s Wellness kicked off on Sunday and there was a fun run as well at the High School she stated that a lot of activities have be planned for the 6-week wellness program. Nurse Liz thanked Annemarie for doing the Eventbrite Registration. President Cheriyan inquired about the TB initiative, Nurse Liz stated that Bergen County is handling TB and if they need assistance as far as Education then the Health Department will assist. President Cheriyan asked if there are any measles cases, Nurse Liz responded that we have no measles cases, however there were 2 cases of monkeypox that were isolated and no breakout.

Kayla discussed her monthly report. She stated that Papa Johns was the only problem. President Cheriyan mentioned McDonalds also. Kayla stated that the large restaurant chains and franchises have a quality check program, they look more to the business running on a quality standpoint rather than a sanitary standpoint. Susan mentioned that Burger King and McDonalds have a good quality program however, Papa Johns and Pizza Hut do not. Sue explained that Papa John's voluntarily closed due to their refrigeration not functioning properly, they were given 24 notice to repair the refrigeration and were given a conditional rating. The Board thanked Sue for the email update. Susan mentioned that Papa Johns had lots of sanitary issues but the temperature issue was the main reason they chose to voluntarily close.

Mr. Cabuhat inquired about the manner of communications when establishments such as Papa Johns is closed down. He asked if the administrator and Mayor and Council are informed before an establishment is closed. Susan responded and stated, that in the case of Papa John's the owner voluntarily closed and the Health Officer has jurisdiction to close a business, and appropriate parties will be notified of the closure. Susan mentioned that she went back to the office and as Annemarie advised and drafted an email but she had forgotten to copy Mr. Gallo. President Cheriyan explained that unless it is a major problem or a violation it may not be necessary to inform Mayor and Council. Susan stated that if there is a health risk the Health Officer immediately closes the restaurant. Regarding the McDonalds fire it was a fryer that had caused the fire. It was rapidly extinguished but a clean-up and sanitation was necessary hence the necessity to close and clean up. Susan mentioned that they report to the Fire Department and discuss the clean-up and give them a written list of what needs to be done before they reopen. Kayla explained grease tray fires and how she advised the restaurants that scraping and cleaning needs to be done before they leave the establishment.

A motion was made by Vice-President Pfannen, seconded by Mr. Cabuhat, and carried that the written April 2024 reports of the Department, be accepted as written.

CORRESPONDENCE

President Cheriyan mentioned the email from Deputy CFO regarding the Budget meeting. Mrs. De La Cruz stated that President Cheriyan and Mrs. Pfannen attended the budget meeting to confirm budget and the salary requests from the staff. Thank you to President Cheriyan and Vice-President Pfannen for representing the Health Dept, the Mayor and Council approved the Health Dept Budget and salary increases for 2024.

UNFINISHED BUSINESS

The feral cat ordinance will be discussed at the next meeting since Mr. Fedorko and the representative from CLAWS were unavailable to attend.

NEW BUSINESS

Mrs. DeLaCruz read the resolution to pass the salary for 2024/2025. The Resolution was passed on Roll Call. Mrs. DeLaCruz also read the resolution 3-2024 that Annemarie DeLaCruz Registrar and Mr. Gallo the Borough Administrator be authorized to sign all documents necessary for the daily operations of Bergenfield Health Department. The President and Vice President of the Board of Health will be consulted for approval if there is a questionable expense or issue. Resolution was passed on roll call.

VERBAL COMMUNICATION

Mrs. DeLaCruz referred to Mr. Fedorko's email from the Building Department regarding Lead inspections on 750 homes/apts in Bergenfield. President Cheriyan questioned how these inspections can be done in the short period of three months and mentioned this will be extra work and time consuming for the Health Dept.

Susan and Kayla described and explained these tests in detail and options of how these tests can be carried out. Mr. Fedorko signed on to the meeting and President Cheriyan reiterated that this would be an added burden to be taken on by Kayla and Susan and asked Mr. Fedorko if mid Bergen will have the resources to hire a separate entity and it would have to be between Mid-Bergen and the building department. Mr. Fedorko mentioned that they would definitely have to hire someone. Mr. Fedorko stated that he will negotiate some help for the building department and present it to Mr. Gallo. Mrs. DeLaCruz asked who will be in charge of collecting the money for the inspections, Mr. Fedorko mentioned that she may be asked to do this additional job, however she would need to be compensated for taking on this position. President Cheriyan stated that if it is going to be part of the Health Department a formal proposal should be presented to the Buildings Department for review. Mr. Fedorko said he will be discussing this with Mr. Gallo and Mr. Ravenda the Building Official.

President Cheriyan thanked everyone for attending and asked for a motion to adjourn the meeting.

ADJOURNMENT

There being nothing further to come before the Board, on a motion by Vice-President Pfannen, seconded by Mr. Cabuhat and carried, the meeting was adjourned 8:30pm.

Respectfully Submitted,

*Annemarie DelaCruz
Registrar of Vital Statistics*