

The meeting was called to order at 7:00PM

President Cheriyan stated that notice of this meeting held via Zoom was posted on the Bergenfield Website, sent by e-mail to the Record and Cablevision. It was placed on two bulletin boards in the Municipal Building and placed on file in the Borough Clerk’s office.

**ROLL CALL**

- Dr. Cheriyan
- Mrs. Pfannen
- Mr. Cabuhat
- Dr. Quiroz-Absent
- Mrs. Marte

Also present Mr. Fedorko, Mrs. Williams, Ms. Kayla Williams, Ms. August, Mrs. DeLaCruz and two Bergenfield resident were also present.

**OPEN HEARING**

There being no one present who wished to be heard, on a motion by Mrs. Pfannen seconded by Mrs. Marte and carried the time for Open Hearings was closed.

**MINUTES**

A motion was made by Mrs Marte seconded by Mrs. Pfannen and carried that the Minutes of the regular meeting of November 2021 be accepted as written.

**BILLS TO BE PAID**

Mrs. Williams stated that on behalf of President Cheriyan, Purchase Orders have been signed by Mrs. Williams and submitted. A motion was made by Mrs. Pfannen, seconded by Dr. Quiroz and carried that the following bills were reviewed and approved.

Cooper	1,097.25
MGL Forms	544.00
RR Donnelley	220.50
Control Solutions, Inc.	62.00
McKesson Medical	61.01
McKesson Medical	52.90

**REPORTS**

**Legal and Finance**

“Progress”

**Medical**

No report due to the absence of Dr. Quiroz.

**Personnel**

1. President Cheriyan reported that Liesl Forames, per-diem nurse for the Health Department has resigned effective December 30, 2021. Mrs. Forames has accepted another job, Mrs. Forames was a great asset to the Health Department and will be missed. President Cheriyan suggested replacing Mrs. Forames, per-diem nurse with a permanent part-time nurse. President Cheriyan believes the Health Department will benefit having a nurse 4 consecutive days a week to ensure the community will continue to have all the services and programs provided by the Health Department especially during these trying times. After a brief discussion, it was the decision of the Board to move forward with hiring a permanent part-time nurse for the Bergenfield Health Department effective immediately. It was also the consensus of the Board to maintain a per-diem pool of nurses available for emergencies.
2. President Cheriyan reported that the Mid-Bergen contract is due to be renewed for 2022. In 2021 the Borough of Bergenfield contracted 28 hours for an REHS. President Cheriyan stated that an Ordinance was passed last year to inspect all nail salons and day care centers in Bergenfield. Due to these additional inspections that require additional hours, President Cheriyan believes that the Health Department will benefit having an inspector available for 35 hours a week to ensure that all inspections are properly conducted and all complaints are attended to.
3. Mrs. Williams stated that both Ms. August and Mrs. Forames received a "Certificate of Attendance" for completing "The Northeastern Basic Course for Principles of Infection Prevention & Control".

**Publicity**

The Board of Health meeting was advertised on the Bergenfield Website, The Record and Cablevision.

**Liaison To Mayor & Council**

No report due to the absence of Councilman Deauna.

**Legislature & Regulatory**

"Progress"

**Written Reports of the Department**

President Cheriyan reported that Councilman Marte was inquiring on the guidelines of smoking around buildings and public areas. Mr. Fedorko responded that he will draft smoking and vaping guidelines and will provide a copy to Councilman Marte.

A motion was made by Mrs. Pfannen seconded by Mrs. Marte and carried that the written November 2021 reports of the Department be accepted as written.

**CORRESPONDENCE**

“No Correspondence”

**UNFINISHED BUSINESS****1. Contracts 2022**

President Cheriyan reported that the Mid-Bergen Regional Health Commission contract is due to be renewed for 2022. In 2021 the Borough of Bergenfield contracted 28 hours for an REHS. President Cheriyan stated that an Ordinance was passed last year to inspect all nail salons and day care centers in Bergenfield. Due to these additional inspections that require additional hours, President Cheriyan believes that the Health Department will benefit having an inspector available to Bergenfield for 35 hours a week to ensure that all inspections are properly conducted and all complaints are attended to. After a brief discussion, it was the consensus of the Board to approve the 35 hour a week contract with Mid-Bergen Regional Health Commission for 2022.

**2. Budget 2022**

Mrs. Williams reported that there has been no date scheduled for a Budget meeting at this time.

**NEW BUSINESS****1. Approve Standing Orders**

Mrs. Williams presented the Board with the signed Standing Orders for 2022. The Board accepted them as presented.

**2. Rabies Clinic 2022**

Mrs. Williams reported that the Rabies Clinic has been scheduled for Sunday, January 16, 2022 from 10am – 1pm at the DPW garage. The clinic will be a drive-through to ensure the safety of the residents.

## VERBAL COMMUNICATION

The Board welcomed Ms. Jaqueline, a Bergenfield resident to the meeting. Ms. Jacqueline wanted to talk to the Board about the amount of accidents that are occurring in Bergenfield and causing victims Traumatic Brain Injury. The Board stated that if she was referring to where and why the accidents were occurring, she should contact the Police Department to discuss better safety measures. Ms. Jaqueline was asking if there were resources for the victims that were suffering from TBI. The Board stated that it was a medical condition that should be discussed with the victim's physicians.

Mrs. Williams thanked the Board on behalf of the Health Department Staff for the beautiful Christmas plants.

There being nothing further to come before the Board, on a motion by Mrs. Pfannen seconded by Mr. Cabuhat and carried, the meeting was adjourned at 8:15PM.

Respectfully Submitted

Felicia Williams  
Registrar of Vital Statistics