

The meeting was called to order at 7:00PM

President Cheriyan stated that notice of this meeting held via Zoom was posted on the Bergenfield Website, sent by e-mail to the Record and Cablevision. It was placed on two bulletin boards in the Municipal Building and placed on file in the Borough Clerk’s office.

**ROLL CALL**

- Dr. Cheriyan
- Mrs. Pfannen
- Mr. Cabuhat-Absent
- Dr. Quiroz
- Mrs. Marte

Also present Mr. Fedorko, Mrs. Williams, Ms. Kayla Williams, Ms. August, Bergenfield resident was also present.

**OPEN HEARING**

There being no one present who wished to be heard, on a motion by Mrs. Pfannen seconded by Dr. Quiroz and carried the time for Open Hearings was closed.

**MINUTES**

A motion was made by Mrs. Pfannen seconded by Dr. Quiroz and carried that the Minutes of the regular meeting of October 2021 be accepted as written.

**BILLS TO BE PAID**

Mrs. Williams stated that on behalf of President Cheriyan, Purchase Orders have been signed by Mrs. Williams and submitted. A motion was made by Mrs. Pfannen, seconded by Dr. Quiroz and carried that the following bills were reviewed and approved.

Mid-Bergen Regional	18,355.00
Tyco	3,096.66
FRA	675.00
Control Solutions, Inc.	145.00
Scott Graphics Printing	135.00
Scott Graphics Printing	40.00

**REPORTS**

**Legal and Finance**

“Progress”

**Medical**

Dr. Quiroz mentioned an experimental pill by Merck that could be approved to treat patients who are sick with COVID. President Cheriyan stated that Pfizer has a pill under review also and that these pills could be a turning point.

**Personnel**

“Progress”

**Publicity**

The Board of Health meeting was advertised on the Bergenfield Website, The Record and Cablevision.

**Liaison To Mayor & Council**

Mrs. Pfannen stated that she attended a meeting with Mr. Gallo, Councilman Deauna, President Cheriyan and Ms. August to introduce Jim Fedorko, the new Health officer for Mid-Bergen Regional Health Commission.

**Legislature & Regulatory**

“Progress”

**Written Reports of the Department**

Ms. August reported that the Moderna clinic held this evening, November 10<sup>th</sup> was successful, Ms. August also reported that she expects to get the Pfizer vaccine shortly along with the formulation for children 5-11. Ms. August stated that she is in communication with the nurses that have volunteered for past clinics and ensuring they will be available for future clinics.

A conversation took place regarding vaccine storage guidelines and also the process of documenting children 5-11 who will be receiving the vaccine. A discussion took place regarding vaccination data input which included but not limited to possibly hiring an intern and use Awarded State Grant Money that will be allocated for Bergenfield, reach out to IT students, and office staff that may be available so the data can be input in a timely fashion.

Kayla Williams reported on a food establishment in town that has been in constant violations. Ms. Williams stated that a final court appearance took place today with the establishment and, although there seemed to be some settlement, it is still an ongoing situation with many problems. Ms. Williams reported that in spite of the many summonses issued for different violations, the establishment is still not in compliance. A conversation took place regarding how to move forward to have the establishment be in compliance and ensure the safety of the residents. Mr. Fedorko stated he will discuss the situation with Ms. Williams and report back to the Board.

Mr. Fedorko stated that State-Wide rate of transmission for COVID related illness decreased for the month of October. Mr. Fedorko stated that there were 119 confirmed COVID-19 positive cases in Bergenfield for the month of October. A review of the most recent positive cases found that individuals were still testing positive despite being vaccinated.

Mr. Fedorko spoke on the 54 reportable communicable diseases in Bergenfield from January 1<sup>st</sup> to October 31<sup>st</sup>, 2021 such as Hepatitis B, Hepatitis C, Food Borne Illness and Lyme disease. Mr. Fedorko thanked Ms. August for following up on all the above mentioned cases.

Mr. Fedorko reminded the Board that the money allocated for Bergenfield from the State awarded grant should be received soon and can be used for costs incurred throughout the COVID-19 Pandemic. The grant money can be used for equipment or salary to hire an intern for data input if necessary.

President Cheriyan thanked Mrs. Williams for sending the COVID-19 activity report weekly to keep them informed.

A motion was made by Mrs. Pfannen seconded by Mrs. Marte and carried that the written October 2021 reports of the Department be accepted as written.

### CORRESPONDENCE

“No Correspondence”

### UNFINISHED BUSINESS

“No Unfinished Business”

### NEW BUSINESS

#### 1. Budget 2022

Mrs. Williams reported that the budget meeting for 2022 has not been scheduled at this time and she will let the Board know when a date is set. Mrs. Williams also stated that the Health Department employees will submit an increase proposal to the Board for when they meet with Mr. Gallo.

#### 2. Contracts 2022

Mrs. Williams reported that the yearly contracts for 2022 are being submitted to the Health Department. Mrs. Williams is asking permission from President Cheriyan to sign them on his behalf unless there is a significant change from 2021. President Cheriyan agreed.

Mr. Fedorko stated that Mid-Bergen has two contracts being prepared for review by the Board for 2022 that he will submit as soon as they are finalized. One contract will include the R.E.H.S. to provide 4 days of service to the Borough and the second contract will include the R.E.H.S. to provide 5 days of service to the Borough. Mrs. Pfannen stated that since the Board passed an ordinance last year to inspect Nail/Hair Salons, it may be necessary to have the fifth day of service to allow for the additional inspections. Mr. Fedorko stated that Bergenfield is a big town with many food establishments that need priority based on risk levels. Mr. Fedorko will submit the contracts for review.

VERBAL COMMUNICATION

Mrs. Williams attended the Department Head meeting and reported on the following which include but not limited to construction on new building is scheduled to start late November, the parking situation for the employees and residents is being discussed, COVID testing for employees not vaccinated will begin November 1<sup>st</sup>, 2021. Anyone not vaccinated will need to be tested weekly.

Mrs. Williams stated that Mrs. Pfannen's term as Board of Health member will expire on December 31, 2021. Mrs. Pfannen agreed to be reappointed effective January 2022 for 4 years.

There being nothing further to come before the Board, on a motion by Mrs. Pfannen seconded by Mrs. Marte and carried, the meeting was adjourned at 7:50PM.

Respectfully Submitted

Felicia Williams  
Registrar of Vital Statistics