

The meeting was called to order at 7:00PM

President Cheriyan stated that notice of this monthly meeting was posted on two bulletin boards in the Municipal building, sent by e-mail to The Record, Twin Boro News, Cablevision, and placed on file in the Borough Clerk's office.

ROLL CALL

Dr. Cheriyan
Mrs. Pfannen
Mr. Cabuhat-Absent
Dr. Quiroz
Mrs. Marte

Also present Ms. August, Councilman Deauna and Mrs. Williams. The Board welcomed Sam Yanovich, Health Officer and Kayla Williams, REHS from Mid-Bergen Regional Health Commission. As of January 1, 2020 the Borough of Bergenfield is contracting with Mid-Bergen Regional Health Commission for Shared Services. Camille Burgess; an intern from Williams Paterson was also in attendance.

OPEN HEARING

There being no one present who wished to be heard, on a motion by Mrs. Pfannen seconded by Mrs. Marte and carried the time for Open Hearings was closed.

MINUTES

A motion was made by Mrs. Pfannen seconded by Mrs. Marte and carried that the Minutes of the regular meeting of December 2019 be accepted as written.

BILLS TO BE PAID

A motion was made by Mrs. Pfannen, seconded by Dr. Cheriyan and carried that the following bills were reviewed and approved to be paid.

Stericycle	798.72
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REPORTS

Legal and Finance

"Progress"

Medical

No Report due to the absence of Mr. Cabuhat.

Personnel

“Progress”

Publicity

“No Publicity”

Liaison To Mayor & Council

“Progress”

Legislature & Regulatory

“Progress”

Written Reports of the Department

Sam Yanovich reported that Influenza activity is “high” throughout the State. A brief conversation took place regarding the benefits of being vaccinated. Mr. Yanovich also reported that Bill S2173/A3818; the bill eliminating the religious exemptions to immunize school children passed the Assembly in December but was defeated in the State Senate by one vote.

Mr. Yanovich reported on the Salmonella outbreak linked to a produce company from New Brunswick that effected some people in New Jersey.

Mr. Yanovich reported on the increase of vaping related illness cases in New Jersey and one death. A study by the National Institute on Drug Abuse finds more teens are vaping marijuana and nicotine, but fewer are drinking alcohol or smoking cigarettes.

Kayla reported that she is reviewing all the food establishment files to determine how to move forward with the inspections.

Councilman Deauna reported that APNA; a food establishment in town will be closing soon.

A motion was made by Mrs. Pfannen seconded by Mrs. Marte and carried that the written December 2019 reports of the Department be accepted as written.

CORRESPONDENCE

1. A note for Ms. August from intern Geralda Joseph thanking her for the opportunity to work at the Bergenfield Health Department.
2. Letter from Mr. Gallo to Hansel Asmar, Bergen County Director/Health officer advising him that the Borough of Bergenfield has decided not to renew the contract for Shared Services.
3. An email from Mr. Ferrara, County Health Educator regarding presentations given about “vaping”

UNFINISHED BUSINESS**1. Budget 2019**

Mrs. Williams stated that the Board met with Mr. Gallo to request an increase in hours and salary for the Per-Diem Nurses. Mr. Gallo will present the proposal to the Mayor and Council at their next meeting.

2. County Contract

Mrs. Williams reported that the contract for Shared Services between the Borough of Bergenfield and the Bergen County Department of Health Services was terminated effective December 31, 2019.

NEW BUSINESS**1. Mid-Bergen Contract**

Mrs. Williams reported that effective January 1, 2020, the Borough of Bergenfield entered into a Uniform Shared Services Agreement with Mid-Bergen Regional Health Commission for local public health services.

2. Tyco Contract

Mrs. Williams reported that effective January 1, 2020, the Borough of Bergenfield entered into an Agreement with Tyco Animal Control Services. Tyco will provide animal control services and provide the health and welfare of the Borough.

3 H.A.R.P. Contract

Mrs. Williams reported that effective January 1, 2020, the Borough of Bergenfield entered into a contract with Health Awareness Regional Program and Hackensack Meridian Health for health education.

4. Medical Services Agreement

Mrs. Williams presented the Board with the contract between the Borough of Bergenfield and Dr. Nancy Rothenberg with no changes from previous year. The Board approved the contract as presented.

5. Salary Resolution

The Salary Resolution for the full time Health Department employees was presented to the Board without the adjusted hours and salary for the PerDiem nurses. After a brief discussion, it was the decision of the Board to pass the Resolution and amend it for the Per-Diem nurses when necessary. Resolution 2020-1 was offered by Dr. Cheriyan, seconded by Mrs. Pfannen as follows:

BE IT RESOLVED, by the Board of Health of the Borough of Bergenfield that the compensation during 01/01/2020-12/31/2020 of the officers and employees in Classified Service (Civil Service) be and the same is hereby amended, fixed and determined (35 hours week): (Resolution on file in the Health Department). BE IT FURTHER RESOLVED that the compensation shall be retroactive to January 1, 2020. On roll call, all members present voted yes, Resolution was adopted.

VERBAL COMMUNICATION

Ms. August reported that there was an excursion in temperature from the refrigerated vaccines. It happened over the weekend and it was caused by an electrical problem. The problem has been fixed and the incident reporting and collateral information was submitted to the State Health Office governing VFC program. All vaccine clinics involving refrigerated vaccines are on hold until further notice.

A discussion took place regarding possibly purchasing a vaccine refrigerator in the future with an alarm to alert you of any temperature change at any time.

A discussion took place regarding drafting an ordinance to allow inspections of Nail/Hair Salons in Bergenfield.

Ms. August introduced Camille Burgess; an intern from Williams Paterson who will be working with Ms. August and another intern from Montclair on the 2020 Mayor’s Wellness Program.

There being nothing further to come before the Board, on a motion by Mrs. Pfannen seconded by Mrs. Marte and carried, the meeting was adjourned Sine Die at 7:50PM.

The Board then proceeded to reorganize for 2020
Mrs. Williams congratulated Dr. Quiroz on her reappointment to the Board.

ROLL CALL

- Dr. Cheriyan
- Mrs. Pfannen
- Mr. Cabuhat-Absent
- Dr. Quiroz
- Mrs. Marte

Also present Ms. August, Mrs. Williams, and Councilman Buddy Deauna.

President Cheriyan appointed Mrs. Williams as Temporary Chairperson.

Mrs. Williams opened the floor for nominations for the office of President. Nomination was made by Mrs. Pfannen that Dr. Cheriyan be elected President. There being no further nomination, on a motion by Mrs. Marte seconded by Dr. Quiroz and carried, the nominations for the office of President was closed.

Mrs. Williams opened the floor for nomination for the office of Vice President. Nomination was made by Dr. Cheriyan that Mrs. Pfannen be elected Vice President. There being no further nomination, on a motion by Mrs. Marte seconded by Dr. Quiroz and carried, the nominations for the office of Vice-President was closed.

Mrs. Williams opened the floor for nomination for the office of Secretary. Nomination was made by Mrs. Pfannen that Mrs. Marte be elected Secretary. There being no further nomination, on a motion by Dr. Cheriyan seconded by Mrs. Pfannen and carried, the nominations for the office of Secretary was closed.

The chair was then turned over to President Cheriyan.

President Cheriyan made the following committee appointments:

Legal & Finance	Mrs. Marte
Medical	Dr. Quiroz
Personnel	Board of Health
Publicity	Mrs. Williams
Liaison to Mayor & Council	Councilman Deauna
Legislative & Regulatory	Mr. Cabuhat

Mrs. Pfannen offered a Resolution, seconded by Mrs. Marte as follows:

BE IT RESOLVED by the Board of Health of the Borough of Bergenfield, that the meetings of the Board of Health for the year 2018 will be held on the following dates at 7:00PM.

January 14	July – No Meeting
February 11	August - No Meeting
March 10	September 08
April 14	October 13
May 12	November 10
June 09	December 08

Mrs. Pfannen offered a Resolution, seconded by Mrs. Marte as follows:

BE IT RESOLVED by the Board of Health of the Borough of Bergenfield, that the following media be designated by the Board of Health to receive meeting notices.

The Record
TwinBoro News
Cablevision of New Jersey

There being nothing further to come before the Board, on a motion by Mrs. Pfannen seconded by Dr. Quiroz and carried, the meeting was adjourned at 8:00PM.

Respectfully Submitted,

Felicia Williams CMR

Felicia Williams
Registrar of Vital Statistics

