Bergenfield Building Dept. COVID-19 Procedures

All building department forms can be downloaded from the Borough Website: [www.*bergenfield.com*](http://www.bergenfield.com)

1. Download required forms for your particular project
2. Fill out forms and send the completed forms with proper information and or payments to:

 Building Department

 Borough of Bergenfield

 198 North Washington Avenue

 Bergenfield, NJ 07621

1. You may also drop off completed forms at Borough Hall, **by appointment only.**
* Make an appointment through the Building Department
* Report to the front of Borough Hall at the time of your appointment.
* Ring the bell and report your name to the police desk.
* The Police Desk will have your name and reason for visit
* The Building Department has a counter to the right of the tax department door, there is a Building Department sign above the counter.
* All transactions will be either left or picked up at that counter.
* Be sure to clearly mark your correspondence**: *Building Department***
* **At no time should you come directly to the Building Department**

Thank you for your patience and cooperation during these difficult days.